

Measure A Oversight Committee Meeting Minutes – January 27, 2006

Attendees:

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|-------------------|---------------------|-------------------|
| 1. Rich Ambrose | 10. Larry Platt | 19. Ruben Briones |
| 2. Ken Ballard | 11. Beth Pollard | 20. Steve Manning |
| 3. Louis Chicoine | 12. Charlie Ridgell | 21. Jason Lauren |
| 4. Brad Cleveland | 13. Don Sheppard | 22. Dave Kears |
| 5. Kay Eisenhower | 14. Ralph Silber | 23. Vana Chavez |
| 6. Jay Garfinkle | 15. Ron Silva | 24. Jennifer Chan |
| 7. Arthur Geen | 16. Ronald Tauber | |
| 8. Rachael Kagan | 17. Sal Tedesco | |
| 9. Neil Marks | 18. Lara Sim | |

No members absent.

II. Ground Rules Revisited

Discussion on Term Limits:

A handout was distributed listing the member term limits. Dave Kears explained that Ron Silva's term was changed from a 2 to 4 year term. Terms limits were accepted as listed. Dave informed the group that Roberta Brooks resigned from the committee and that City of Berkeley Mayor Tom Bates was working on finding a replacement.

Chair:

Ralph Silber nominated Larry Platt to be chair of the Oversight Committee. The nomination was seconded by Arthur Geen. The Committee agreed on Larry's nomination and Larry accepted (provided that Dave Kears continue to attend Committee meetings and staffing is provided by Health Care Services Agency (HCSA)).

The role of the chair will be to conduct the meetings (including starting and ending on time) and to develop the agenda with HCSA staff. It was also requested that future communications be sent from the chair.

Charlie Ridgell nominated Rachael Kagan as vice-chair. The nomination was seconded by Arthur. Rachael accepted the nomination and the group supported the nomination. The role of the vice-chair will be to carry the responsibilities of the chair in his absence.

Other:

The committee discussed whether or not the group should be bound by consensus on decision-making. The general agreement was that the committee should strive for consensus but that they would prefer to make decisions by simple majority.

The committee also wanted to follow a loose version of Robert's Rules of Order when conducting the meeting.

The committee requested that a larger room be used for the next meeting. HSCA will try to secure a larger conference room on the first floor of the same building. Any change in meeting room will be communicated to the committee.

III. New Binder Materials

Several documents were distributed to the committee:

- January 10 Board letter approving \$1.2M for Capital RFP (Section 9)
- Cash Update (Section 11)
- 04/05 Board of Supervisors (BOS) allocations (Section 12, first tab “General”)
- Provider Network Maps (Section 14)

A request was made that handouts be labeled with appropriate section numbers for the binders.

IV. Review of Materials

Committee members were given the opportunity to ask questions and provide feedback on the materials distributed at the first meeting. Discussion included:

- A lot of material distributed
- A lot of acronyms – would like to have a key of acronyms; Dave explained that most acronyms were spelled out in all documents but that HCSA staff will work on developing a key to help the committee
- Section 3 is missing a copy of the minute order – will bring to next meeting
- Thank you for binder – helpful to have all materials consolidated in one place
- Would like Alameda County Medical Center (ACMC) information – Dave explained that ACMC information would be presented when they come to do a presentation

V. Presentation of Alameda County Health Care Information

At the meeting in December, some committee members requested that general information be distributed on Alameda County Health Care so they could better familiarize themselves with how the system works. Dave explained that the packet of provider network maps was provided to give the committee a sense of all providers who fall under Alameda County Health Care.

VI. Presentation from County Counsel’s Office

A handout was distributed containing responses to Dr. Garfinkle’s questions (re: role of Oversight Committee) from Alameda County Counsel, Jason Lauren. The responses were discussed in greater detail. Mr. Lauren emphasized the committee’s role as a fact-finding board that will formally report to the BOS on the sole issue of the conformity of ACMC and County Fund expenditures’ with the purposes set forth in Measure A. He indicated that while broad discussion can be entertained as needed to examine the conformity of expenditures, the report is not to evaluate the judgment of the governing boards of those entities regarding the expenditures, and is not to make recommendations regarding future expenditures (other than identifying non-conforming expenditures for the purpose of avoiding future non-conforming expenditures).

It would be appropriate for the committee to consider whether supplantation occurred in the use of funds, as part of examining the conformity of expenditures to Section 2.08.241 C. of Measure A.

Mr. Lauren confirmed that committee members need not be Alameda County residents.

Lastly, he explained that members are public officials for the purposes of the application of the California Political Reform Act and its restrictions related to conflicts of interest (see handout). Members affiliated with expenditures under review will be required to declare the conflict publicly and excuse him/herself from the room and not participate in the discussion formally or informally (see handout). The committee agreed to this. All members will be required to complete and file a Statement of Economic Interest. HCSA will provide packets at the next meeting.

A question was raised about whether the Oversight Committee agenda needed to be posted publicly. It was confirmed that this is required under the provisions of the Brown Act, and that Oversight Committee meetings are subject to the Brown Act. HCSA staff will contact the clerk of the board for guidance.

VII. Presentation from County Auditor's Office

Steve Manning from the County Auditor's office reviewed the materials sent to the Oversight Committee (re: State Board of Equalization). Steve recommended that the committee spend some time thinking about how finances will be audited.

VIII. Presentation from Health Care Services Administration

Vana Chavez from HCSA presented a PowerPoint presentation on the financing structure of Measure A and the 04/05 expenditures to date. Due to lack of time and the importance of the material presented, the committee requested that we start the next meeting with the same presentation.

IX. Future Meetings

Draft agenda for February meeting:

- HCSA PowerPoint – Financing Structure Measure A
- Develop format for future presentations
- Schedule future presentations and meetings