

Measure A Oversight Committee Meeting Minutes – August 27, 2010 – 9am-11:30am

Minutes approved on 9/24/10

Attendance:

Appointed Members Present

- | | |
|-------------------|------------------------------|
| 1. Barbara Anglin | 5. Art Chen |
| 2. Ken Ballard | 6. Kay Eisenhower (by phone) |
| 3. John Becker | 7. Beth Pollard |
| 4. Leroy Blea | 8. Don Sheppard |

Appointed Members Absent

1. Suzanne Barba
2. Jackie Bolds – excused
3. Louis Chicoine – excused
4. Gloria Crowell
5. Art Geen
6. Debbie Pitts-Cameron
7. Mee Ling Tung – excused

“Excused” indicates that member notified HCSA of absence in advance.

Other Attendees

1. Jennifer Chan
2. Rebecca Gebhart

AGENDA

- I. Welcome and Introductions**
All in attendance introduced themselves.
- II. Announcements**
None
- III. Review of Minutes**
The July 23, 2010 minutes were approved by consensus.
- IV. Review of Materials**
 - Measure A revenue update
- V. Consultant Services for Development of Next Report**

Jennifer Chan reported that a request for quotes was sent to three vendors from the Alameda County Small, Local and/or Emerging Business database, one of which was Kring Design Services. Kring was the only business to submit a quote.

Don Sheppard moved to proceed with contracting with Kring Design Services to assist the Committee in the development of the next report; motion seconded by John Becker; motion passed.

Jennifer informed the Committee that she would work with Kring to develop the contract and hoped to bring it to the Board of Supervisors for consideration on September 28, 2010.

VI. Review of Draft FY 09/10 Reporting Form

The following changes will be made to the form:

- Remove the word “approved” from #1c;
- Correct typo in #2d (“finds” to funds”);
- Remove question #3b with the expectation that HCSA will provide information on funds that were expended and/or encumbered once the County books have closed (the FY 09/10 budget cannot be reconciled until the books are closed – as of the Oversight Committee meeting, the books had not been closed);
- Question #5: Remove the extra “was”;
- Question #6: Remove the last sentence.

John Becker moved to approve the FY 09/10 reporting form with the noted changes; motion seconded by LeRoy Blea; motion passed.

Jennifer will revise the reporting form and send to FY 09/10 fund recipients next week; the deadline will be three weeks from the date it is sent out.

VII. Preparation for Presentation from Alameda County Medical Center (ACMC)

- Jennifer reported that the ACMC confirmed their presentation for October 22, 2010;
- Jennifer provided copies of the follow-up questions written by Kay Eisenhower (to ACMC) and the response from ACMC;
- The Committee would like ACMC to address the following issues / answers the following questions:
 - specifically show Measure A supported services versus services provided by other sources of funding;
 - progress with respect to ability to account for Measure A funds (as indicated in last 2 reports);
 - discuss \$1.6m allocation under public health – is SB12 blended with Measure A?;
 - primary focus of presentation is Measure A
- The Committee would like to finalize their questions for ACMC at the next meeting.

VIII. Review and Discussion of Committee By-Laws

- The Committee discussed the by-laws with respect to member attendance;
- The Committee suggested that HCSA ask the Board to modify the composition of Committee with respect to the seat from the Alameda County Taxpayer’s Association since there is only one member of this Association and he has not participated in the Committee for over a year;
- The Committee suggested the following changes be made to the by-laws:

- After two consecutive absences, the member and nominating agency will be notified;
- After three consecutive absences, a letter will be sent to the Board of Supervisors and the nominating agency, with a carbon copy to the member, recommending that the member be replaced;
- Members are asked to notify HCSA 72 hours in advance of the scheduled Committee meetings of anticipated absences;
- Members are expected to inform HCSA whether that will or will not attend Committee meetings once the meeting reminder has been issued;
- The Committee asked Jennifer to develop draft language for the suggested changes and bring to the next meeting for consideration.

IX. Planning and Review of FY 08/09 Measure A Funds

The Committee agreed to submit draft written sections for FY 08/09 reports to Jennifer by September 13, 2010; Jennifer will consolidate the sections into a draft full report and distribute to Committee members in advance of the September 24 meeting.

The Committee will discuss assignments for other sections of report (e.g. Executive Summary, State of Health Care, etc.) at the next meeting.

X. Public Comment – none

XI. Adjourn

AGENDA – The Oversight Committee did not reconvene.

- I. Call to Order**
- II. Planning and Review of FY 08/09 Measure A Funds**
- III. Public Comment**
- IV. Next Meeting – September 24, 2010, 9-11:30am**
- V. Adjourn**

9/24 Agenda Items

- Review of FY 08/09 draft reports
- 09/10 reports – status on receipt of reports; timeline for report development and assignments
- APMC – finalize questions, presentation format request
- Review proposed language for revised by-laws