

Measure A Oversight Committee Meeting Minutes – June 24, 2011 – 9am-11:30am

Attendance:

Appointed Members Present

1. Barbara Anglin
2. Suzanne Barba
3. Art Chen
4. Louis Chicoine
5. John Becker
6. Beth Pollard

Appointed Members Absent

1. Art Geen-Excused
2. Mee Ling Tung- Excused
3. Kay Eisenhower- Excused
4. LeRoy Blea

“Excused” indicates that member notified HCSA of absence in advance.

Other Attendees

1. Vana Chavez, Health Care Services Agency
2. Jennifer Chan, Health Care Services Agency
3. Ryan Gordon, Health Care Services Agency

AGENDA

- I. **Welcome and Introductions**
- II. **Announcements**
 - The FY 2011/12 budget has been approved by Board of Supervisors. This was a very challenging budget as the county wide funding gap was determined to be \$137.9 million. HCSA’s reduction target was set @ \$38.1 million even though HCSA had requested an increase in County General fund revenue of \$5.3 million. Ultimately HCSA reduced its general fund contribution in FY 11/12 by \$34.1 million. This was achieved with a variety of one time only strategies totaling \$17.06 mil., \$14.3 mil. in ongoing strategies (which includes \$1.0 mil. in Measure A revenue) and the elimination of 12 Full time positions.
- III. **Review of Minutes**
 - Art Chen moved to approve the minutes, John Becker seconded the motion; motion passed.
- IV. **Review of Materials**
 - Jennifer reported the Measure A revenues received through April 2011;
 - Total projected revenue for FY 10/11 is ~\$26.17m (Alameda County portion only (does not include Alameda County Medical Center revenue));
 - News Group article dated June 6, 2011, highlighting Measure A allocation for San Leandro Senior Center;

- Measure A Budget for 10/11 and 11/12;
- RFP proposal from Resource Development Associates (RDA) ;
- Oversight Committee email communication with County Counsel.

V. Final Measure A FY 08/09 and FY 09/10 report

- Jennifer distributed a PR distribution summary, written by Kring Design.
- Louis updated the Committee on the presentation of the FY 08/09 and 09/10 report to Health Committee on 5/9.

VI. Consultant RFP

Discussion of review and process

- The Committee reviewed and discussed to RFP process to hire a consultant to evaluate the review process and make recommendations on how to improve the process.
- In late May, a RFP was issued to 80 SLEB vendors meeting the search criteria for “evaluation” and “consulting”. Resource Development Associates (RDA) was the only vendor that responded to the RFP.

Review of proposal

Bidder presentation (including Q&A session)

- RDA PowerPoint Presentation
- John and Barbara were impressed by their data collection method and thoroughness.
- All members agree that having a uniform collection technique would improve reporting.
- Members are also in agreement to have Measure A fund recipient meetings convened by RDA.

Next steps

- Beth motioned to recommend a contract to Board of Supervisors as necessary to accomplish the charge of Oversight Committee and to improve the overall reporting process. She added the amendment of focusing the contract scope of work to the Oversight Committee’s requirements. Barbara seconded the motion; motion passed.
- Suzanne amended the motion to include a time frame and the amount not to exceed \$20,000.
- The committee asked HCSA to execute a contract in the amount of \$20,000.

VII. Review Committee Composition and Attendance

- The Oversight Committee is having a difficult time reaching a quorum with vacant seats and lack of member attendance.
- According to County Counsel, the Oversight Committee has the authority to change the bylaws.
- Consensus was made to include this item to the August agenda.
- Jennifer will draft a letter for John and Louis to review informing agencies that their seat(s) will be considered for elimination at the August Committee meeting; for those nominating agency seats that are vacant and not slated for potential elimination, it is requested that vacancies be filled within 3 months of notice.

- HCSA will send the approved letter and attendance record to the following agencies (that will be considered for elimination):

- o Alameda County Tax Payer's Association*
- o Alameda County Mental Health Board
- o Central Labor Council**
- o League of Women Voters**

*The representative from the Alameda County Tax Payer's Association has not officially resigned. However the last meeting attended was in April 2009.

**Proposed elimination of 1 of the 2 currently held seats.

- Letters will be sent to the Alameda County Public Health Commission and Hospital Council of Northern California (with an attendance record) to request that vacant positions be filled within 3 months.

VIII. Meeting Schedule for Remainder of 2011

- Health Care Services Agency will present the contract with RDA to the Board of Supervisors on 7/26;
- The next Committee meeting will be on August 26th; RDA staff will meet with the Committee.

IX. Public Comment

X. Next Meeting – August 26, 2011 9am

XI. Adjourn