

## **Measure A Oversight Committee Meeting**

Friday, April 27, 2012, 9am-11:30am

1000 San Leandro Blvd., 3rd floor rm 325

San Leandro, CA 94577

### Attendance:

#### Members Present

1. Suzanne Barba
2. John Becker
3. Olga Borjon
4. Louis Chicoine
5. Kerry Easthope
6. Kay Eisenhower (by phone)
7. Rochelle Elias
8. Doug Jones
9. Beth Pollard
10. Ursula Rolfe
11. Mee Ling Tung

#### Members Absent

1. Barbara Anglin-excused
2. Art Chen-excused
3. Nancy Shemick-excused

“Excused” indicates that member notified HCSA of absence in advance.

#### Other Attendees

1. Jennifer Chan, Health Care Services Agency
2. Ryan Gordon, Health Care Services Agency
3. Matt Beyers, Public Health
4. Bryan Kring, Kring Design
5. Joe Sadusky, Kring Design

## **AGENDA**

- I. Welcome and Introductions**
- II. Announcements**
- III. Review of Minutes**
  - Rochelle Elias moved to approve the minutes for March 23, 2012. Olga Borjon seconded the motion; motion passed.
- IV. Review of Materials**
  - Measure A revenue update (updated April 2012); projected total revenue for FY 11/12 is ~ \$28.3 million; for FY 11/12 ~\$26.5 million allocated.
- V. Oversight Committee Meeting Date and Time**
  - HCSA will follow up with Committee members who have a conflict with the current meeting time (scheduled monthly on the fourth Friday from 9:30-11:30am) to determine their availability. This information will be sent to members before the next meeting for consideration and will be agendized for discussion.

**VI. General Planning for Development of FY 10/11 Report**

- **Matt Beyers from Health Care Services Agency, Community Assessment Planning & Education (CAPE) unit will discuss database reporting options**
  - Members suggest including an additional map highlighting where Measure A funds are spent in Alameda County.
  - For the FY 11/12 reporting form, it was suggested to revise the question pertaining to clients' residences to include a percentage range in order to gather measureable data.
- **Bryan Kring and Joe Sadusky from Kring Design Studio – discussion with Committee on report format options**
  - The Committee decided to use the same report format from the previous years. They recommended changing from a bound report to a presentation folder layout. The hard copy report will contain only the summary documents, provider narratives and charts/graphs/maps. The electronic version will have additional material.
- **Review process (including development of timeline)**
  - The Committee projects finalizing the report by the end of the calendar year. All drafts are requested from subcommittees by Friday, July 6<sup>th</sup>.

**VII. Public Comment**

**VIII. Adjourn**

**NOTE:** Committee members will divide into ad hoc subcommittees to review assigned Measure A reports. Meeting will be called to order as designated by the Chair.

**AGENDA**

**I. Call to Order**

**II. General Planning for Development of FY 10/11 Report**

- **Subcommittee Reports (e.g. findings, questions, follow-up items, etc.)**
  - Subcommittees should submit their follow-up questions to Ryan or Jennifer and they will facilitate getting the answers.
- **Review process (including development of timeline)**
- **Develop questions to solicit feedback from fund recipients regarding reporting form training in January 2012 (now or later?)**
  - This item will be added to an agenda in the fall.

**III. Public Comment**

**IV. Next Meeting– May 25, 2012, 9am**

**V. Adjourn**