

Measure A Oversight Committee Meeting Minutes – March 25, 2011 – 9am-11:30am

Attendance:

Appointed Members Present

1. Barbara Anglin
2. Suzanne Barba
3. John Becker
4. Art Chen
5. Louis Chicoine
6. Kay Eisenhower (by phone)

Appointed Members Absent

1. LeRoy Blea
2. Art Geen
3. Debbie Pitts-Cameron
4. Mee Ling Tung– excused
5. Beth Pollard-excused

“Excused” indicates that member notified HCSA of absence in advance.

Other Attendees

1. Jennifer Chan, Health Care Services Agency
2. Ryan Gordon, Health Care Services Agency
3. Pauline Keogh, County Administrator’s Office
4. Bryan Kring, Kring Design
5. Joe Sadusky, Kring Design

**AGENDA**

**I. Welcome and Introductions**

All in attendance introduced themselves.

**II. Announcements**

- Measure A/Tobacco Master Settlement Funds hearing update - HCSA presented funding recommendations to the Health Committee on 3/14. Final recommendations will be presented to the full the Board of Supervisors on April 12<sup>th</sup> for 2 year allocations.
- The Chair will present the Measure A FY 08/09 and 09/10 final report to the Board of Supervisors on May 9<sup>th</sup>, all committee members are encouraged to attend.

**III. Review of Minutes**

- John Becker moved to approve the minutes; Art Chen seconded the motion; motion passed.

**IV. Review of Materials**

- Jennifer reported the Measure A revenues received through January 2011; total projected revenue for FY 10/11 is ~\$26.2m

**V. Final Measure A FY 08/09 and FY 09/10 report**

- Louis and John reviewed the final Measure A FY 08/09 and FY 09/10 and approved the report since the last meeting.
- Contact Jennifer or Ryan for report copies.
- HCSA will add examples highlighting District 2, East County, such as St. Rose, Logan, Livermore, Tri-City or Valley Care to the draft press release.
- Members also agreed to add a statement about recruiting members.
- Discussion on where to send the press release to local city Patch.com sites, Clerk of the Board list and online services that Bryan and Joe will research. Another suggestion is to add a link to individual Board of Supervisors' newsletter or the County Facebook page.
- The Committee will finalize the press release and where to send at the next meeting.

**VI. FY 10/11 Review – Planning and Preparation**

Review process - changes and strategies

- The Committee discussed the Board of Supervisors allocating their discretionary funds to more programs thereby increasing the number of contracts from 15 to 25 between FY 08/09 and 09/10. Each contract takes a substantial amount of administrative time in creating and monitoring, not to mention County Counsel time as well. The Committee requested HCSA provide information on staff time dedicated to Measure A Contracts in the interest of developing recommendations on streamlining the process.

Measurable objectives for evaluation

- Louis met with Alex, Jennifer and Vana to discuss ongoing concerns of the Oversight Committee; one of the recurring concerns has been a lack of consistency in obtaining data on measurable outcomes.
- Louis proposed hiring a consultant to assist the Committee in their review process and make recommendations on how to carry out their charge with greater effectiveness and efficiency; HCSA is supportive of this request and will work with Louis to develop a proposal to present at a future Health Committee meeting.

Follow up with agencies on concerns identified in the Measure A FY08/09 and FY09/10 report

- John suggests notifying agencies of specific concerns and requesting a response in how they plan to address in the next fiscal year. Information included would reflect the Measure A report and the Board of Supervisors would be copied on these letters.
- Jennifer will draft for the next meeting.

**VII. Review Committee Composition and Attendance**

- It is difficult to reach a quorum due to poor attendance of current members.
- Some feel it is easier to work with fewer members.
- All are in agreement of how seriously they take their role on this committee and their desire to fill any vacant seats with like minded people.
- As the by-laws were revised last year, when a member is absent two times in a row, the member, their nominating agency and the Board of Supervisors are notified by letter. While HCSA has been sending these letters, there has been no response by any parties (the member, nominating agency, or Board of Supervisors).
- HCSA will present recommendations on changing the composition of the Committee at the next meeting.

**VIII. Meeting Schedule for Remainder of 2011**

- The group discussed changing the meeting schedule to a bimonthly basis. All in attendance are agreement to review this at the next meeting dependent upon a work plan and deadlines. HCSA will provide a draft meeting schedule at the next meeting.

**IX. Public Comment**

- None provided

**X. Next Meeting – April 29, 2011, 9am**

The next meeting has been changed from April 22<sup>nd</sup> to April 29<sup>th</sup> so that Alex can attend.

**XI. Adjourn**