

## **Measure A Oversight Committee Meeting Minutes – December 3, 2010 – 9am-11:30am**

***Minutes approved on January 28, 2011***

### **Attendance:**

#### **Appointed Members Present**

1. Barbara Anglin
2. Suzanne Barba
3. John Becker
4. LeRoy Blea
5. Art Chen
6. Louis Chicoine
7. Kay Eisenhower (by phone)
8. Beth Pollard
9. Don Sheppard

#### **Appointed Members Absent**

1. Art Geen
2. Debbie Pitts-Cameron
3. Mee Ling Tung – excused

“Excused” indicates that member notified HCSA of absence in advance.

#### **Other Attendees**

1. Jennifer Chan, Health Care Services Agency
2. Vana Chavez, Health Care Services Agency
3. Pauline Keogh, County Administrator’s Office
4. Beth Newell, Alameda Health Consortium

## **AGENDA**

### **I. Welcome and Introductions**

All in attendance introduced themselves.

### **II. Announcements**

- Beth Pollard announced Ken Ballard and Gloria Crowell’s resignations from the Committee
- Don Sheppard announced his resignation from the Committee
- In light of the vacancies (6 of 17 seats are vacant as of December 3, 2010), Health Care Service Agency asked the Committee for their thoughts on potentially eliminating some positions; will agendize for next meeting; the Committee asked Health Care Services Agency (HCSA) to prepare a report of attendance by nominating agency since the Committee’s inception
- Beth Pollard indicated that her term as chair will end in January and requested an election of a new chair and vice chair at the January meeting
- Jennifer Chan indicated that the FY09/10 Measure A budget has not yet been reconciled as the final adjustments were just approved by the Board of Supervisors on 11/30; Jennifer indicated that she and Vana Chavez hope to present to reconciled budget at the next meeting.

### **III. Review of Minutes**

John Becker moved to approve the minutes; Suzanne Barba seconded the motion; motion passed

#### **IV. Review of Materials**

Jennifer Chan and Vana Chavez reviewed the materials including:

- Measure A revenue update
- Oversight Committee Seat and Status – handout listing all Oversight Committee seats, the status of each seat (filled or vacant); the handout also includes a listing of the number of attendees for each meeting in 2010
- Copy of power point presentation presented at the Board Health Committee on November 8 regarding the reallocation of Measure A and Tobacco Master Settlement Funds; HCSA staff reviewed the presentation in detail at the end of the meeting
- Draft subcommittee reports

#### **V. General Planning for Development of FY 08/09 & FY 09/10 Combined Report**

- The Committee agreed to re-write (if necessary) their draft reports so that FY 08/09 and 09/10 information is combined (and not written separately);
- Jennifer Chan will follow-up with Deborah Pitts-Cameron on the reports for Children’s and St. Rose Hospitals;
- LeRoy Blea indicated he would email Jennifer his draft reports by next week;
- John Becker indicated he would email Jennifer the draft reports for medical costs for the Juvenile Justice Center and Primary Care CBOs by next week;
- Beth Pollard, Louis Chicoine and Kay Eisenhower agreed to work on a subcommittee that will work with Kring in the development of the next report

#### **VI. Review and discussion of FY 09/10 Draft Reports – Presentations by Subcommittees**

##### *Subcommittee 1*

- BHCS reports - broad and no measurable objectives; testimonials were good, but report was generally poorly written; need to include information from budget reconciliation; include concerns in reports
- Glen Dyer Jail report notes 1,600 served in 08/09 and 25,000 in 09/10 – needs clarification; what are service units?
- Art Chen will summarize feedback for this report and follow-up items going forward

##### *Subcommittee 2*

- Reporting from the Alameda County Medical Center has improved dramatically; include in highlight (Kay Eisenhower)
- Correction on expended/encumbered amount under Administration/Infrastructure Support (Kay Eisenhower will check)
- More detail to better understand how funds are used under Administration/Infrastructure allocation (future meeting agenda)
- Acknowledge that Measure A allows for more flexibility in spending than other funding streams (for Alameda County Medical Center)
- Clarification on how SB12 funds used by APMC versus how Measure A funds used for the same purpose; audit report or internal controls related to this issue

##### *Subcommittee 3*

- Bay Area Community Services – more meals provided to a very frail population and medical assessments provided; what portion of population is low-income or indigent? – Louis Chicoine will review

##### *Subcommittee 4*

- Working on completing all reports by next week
- Generally no concerns except for inconsistencies on how information was reported

#### *Subcommittee 5*

- Concern about transparency on process of how funds are allocated or even lack of process;
- Sharp increase in number of allocations noted
- Concern about not spending allocation

#### General Comments

- Discussion around the charge of the Oversight Committee and whether the role can be broadened;
- Consider sharing comments and concerns with fund recipients, with emphasis on continuous concerns;
- Consider revising form to be more program specific; provide more definition on what is being requested; include question that asks how concerns from previous year have been addressed;
- Better explanation of questions on form.

#### Selection of Vignettes

- Each subcommittee selects two vignette, with subcommittee five selecting three, and the larger Committee will decide on which to use at the January meeting; send to Jennifer by January 14

#### **VII. Public Comment**

- None provided

#### **VIII. Next Meeting – January 28, 2011, 9am**

- Kring draft report
- Vignettes
- Election of Chair and Vice-Chair
- Review Committee Composition

#### **IX. Adjourn**