

Measure A Oversight Committee Meeting Minutes

Friday, January 27, 2012, 9am-11:30am

Attendance:

Members Present

1. Barbara Anglin
2. Suzanne Barba
3. Olga Borjon
4. Art Chen
5. Louis Chicoine
6. Kerry Easthope
7. Kay Eisenhower (by phone)
8. Doug Jones
9. Beth Pollard
10. Ursula Rolfe

Members Absent

1. John Becker - Excused
2. Rochelle Elias- Excused
3. Mee Ling Tung- Excused

“Excused” indicates that member notified HCSA of absence in advance.

Other Attendees

1. Vana Chavez, Health Care Services Agency
2. Jennifer Chan, Health Care Services Agency
3. Ryan Gordon, Health Care Services Agency
4. Andy Riesenberg, Resource Development Agency
5. Ryan Wythe, Resource Development Agency

AGENDA

- I. Welcome and Introductions**
 - All in attendance introduced themselves.
- II. Announcements**
 - Jennifer Chan informed the Committee that Nancy Shemick was appointed by the Public Health Commission at the January 24th Board of Supervisor’s meeting.
 - Jennifer announced that the Alameda County Board of Supervisor Health Committee meeting focusing on local implementation of the Affordable Care Act will be held on Monday, January 30, 2012; this is part of a year-long series (starting in November 2011) hosted by Supervisors Carson and Chan. Visit Supervisor Chan’s website for more information <http://www.acgov.org/board/district3/hcreform.htm>.
 - The Committee decided to defer the election of the chair and vice chair to the February meeting.
- III. Review of Minutes**
 - Beth Pollard moved to approve the minutes for December 2, 2011, Kerry Easthope seconded the motion; motion passed.

IV. Review of Materials

- Measure A revenue update (updated January 2012); projected total revenue for FY 11/12 is ~ \$27.8 million; for FY 10/11 ~\$26.5 million allocated.
- FY 10/11 Budgeted Revenue and Actual Expenditures
- Resource Development Associates (RDA) Report Form Improvement Project- Final Report
- Recommended Groupings (subcommittees) for the Review of FY 10/11 Reports
- Form 700

V. Review of FY 10/11 Budget

- Vana Chavez reviewed the FY 10/11 Budgeted Revenue and Actual Expenditures and indicated the figures were unaudited (adjustments may be required and will be presented if applicable).

VI. Resource Development Associates (RDA)

- RDA presented their final report which included: final forms, meeting objectives & takeaways, copies of presentations from 10.28.11 and 1.27.12 meetings, and recommendations to improve the Committee.
- RDA also presented a tracking tool to compile results from FY 10/11 reporting forms. They will provide a cost estimate for a web-based services for future consideration.

Discussion

- The Committee feels data collection will allow for easier evaluation and tracking how funds are spent.
- Some Committee members are interested in conducting evening meetings in order to increase public attendance.

Follow up

- HCSA staff will work with Louis Chicoine (chair of the Committee) and John Becker (vice-chair of the Committee) to review RDA recommendations and staff capacity to implement, and will provide an update at the next meeting.

VII. FY 10/11 Report

Update on report distribution (to fund recipients)

- The reporting forms were sent to fund recipients on 1/14/12, and are due 1/31/12. Alameda County Medical Center has requested an extension to 2/14/12.
- HCSA will report at the next meeting if there is any feedback in completing the new forms.
- HCSA will request Fund Recipients to address any concerns that were highlighted in past reports.

Review process (including development of timeline and subcommittees)

- Committee members accepted HCSA’s subcommittee recommendations for review of FY 10/11 reports.

The subcommittees are:

- **Behavioral Health:** Barbara S. Anglin, Rochelle Elias, and Mee Ling Tung.
- **Hospital, Tertiary Care, Other:** Kerry Easthope, Kay Eisenhower, and Doug Jones.
- **Primary Care:** Louis Chicoine, Art Chen, and Ursula Rolfe.
- **Board of Supervisors:** Suzanne Barba, John Becker, Olga Borjon, Beth Pollard, and Nancy Shemick.
- HCSA will provide binders containing copies of all reports at the next meeting.
- The Committee will discuss the review process further and consider whether they would like to make changes to the report layout at the next meeting.

Report Consultant

- HCSA will work with John and Louis to prepare a scope of work for a Request for Quote for Report Development and Graphic Design Services; Jennifer will issue the request and work with John and Louis on selecting a vendor

VIII. Form 700

- Jennifer asked Committee members to complete their 2011 Form 700s and return completed forms to Ryan Gordon by April 2, 2012.

IX. Public Comment

- None provided.

X. Next Meeting– February 24, 2012, 9am

- Election of Chair and Vice Chair
- Review of FY 10/11 Budgeted Revenue and Actual Expenditures - update
- FY 10/11 Report Binders
- Alameda County Medical Center (ACMC) Presentation
 - Ryan will send an email to the Committee members for specific issues or questions for ACMC to address.

XI. Adjourn