

**AFFIDAVIT IN SUPPORT OF
SUBPOENA FOR RECORDS OR DOCUMENTS**

To be completed by a party when requesting a subpoena for records or documents be prepared by the Clerk of the Board. Affidavit shall be served upon the serving of a subpoena. Submit a copy to the Clerk of the Board at the address shown and retain the original until final judgement.

**COUNTY OF ALAMEDA
ASSESSMENT APPEALS BOARD**
1221 Oak St., 5th Floor, Suite 536
Oakland CA 94612
Phone: 510-272-3854
Facsimile: 510-208-9660
Email: assessmentappealsboard@acgov.org

In accordance with Property Tax Rule 322(c) and sections 1985 and 1987.5 of the Code of Civil Procedure, this affidavit is in support of a subpoena for records or documents for the application(s) referenced below.

APPEAL APPLICANT

APPEAL APPLICATION NUMBER(S)

HEARING DATE	HEARING TIME	HEARING LOCATION

NAME OF INDIVIDUAL OR CUSTODIAN OF RECORD IN POSSESSION OR UNDER CONTROL OF THE DOCUMENTS

The following books, papers, documents, or other things are material to the proper presentation of the appeal:

- 1.
- 2.
- 3.
- 4.
- 5.

GOOD CAUSE EXISTS FOR THEIR PRODUCTION BY REASON OF THE FOLLOWING FACTS:

CERTIFICATION

I hereby certify that I am authorized to execute this affidavit in support of a subpoena for records or documents for the application(s) specified above, and declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

SIGNATURE

DATE

PRINT NAME OF AUTHORIZED SIGNER

TITLE

COMPANY NAME

EMAIL ADDRESS

FILING STATUS

- OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED
 CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION