

Private Street

- For complete filing instructions, see the STANDARD APPLICATION form.
- For general procedures and guidelines, read the handout "Applying for a Private Street."
- You should consult with a Planning Department staff member to determine if any materials or information (in addition to those listed below) are needed to evaluate your application.
- If you have any questions, please call (510) 670-5400.

1. Applicant Name: _____
2. Submit the following materials and fees to the Alameda County Planning Department at 399 Elmhurst Street, Room 136, Hayward, California. Incomplete applications will not be accepted. Please use the following checklist to ensure your application is complete.

| REQUIRED | SUBMITTED |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | STANDARD APPLICATION form. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | APPLICATION SUPPLEMENT: <i>Private Street</i> form. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FILING FEE: \$450. Make check payable to "Treasurer, County of Alameda." |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET PLAN: Please submit the following copies of the Street Plan showing <i>all</i> details and information listed in the Private Street: <i>Submittal Requirements</i> on the back of this form. <ul style="list-style-type: none"> • 10 black line or blue line prints of <u>each</u> sheet, folded to 8.5" x 13" • 1 sepia or vellum copy of <u>each</u> sheet, rolled. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET LOCATION: Sufficient data to locate the street precisely, including boundary of property over which street passes, location, width and name of connecting street and distances to centerline of nearest intersecting public street. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET PLAN: Width, boundary, radii of all curves, turn-around area, location of parking spaces, drainage and landscaping |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | WRITTEN STATEMENT: On an attached sheet, briefly set forth the reasons for the proposed Private Street. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | WRITTEN STATEMENT: Road Maintenance agreement between adjoining property owners for use of access road. |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

- **Graphic information must be drawn to scale and must be legible on originals and reductions.**
- **The Planning Department may request more information as needed to fully review the project.**

STREET PLAN

- Existing or proposed name of street.
- Existing or proposed ownership rights in the road and underlying land
- Neighbors's use of property and use of property over which the street passes; present and proposed.
- Full Name, Mailing Address, Day Phone and Fax (if any) of record owners of each parcel.
- Assessor's Parcel Number(s) and Parcel Address of each parcel.
- Date
- North Arrow and Scale: Minimum scale is 1" = 100'.
- Existing and proposed contours 50' either side of centerline (at least 2' intervals).
- Delineation of properties the street is intended to serve and location of existing or proposed major structures and driveways.
- Existing Boundaries: Show dimensions in distance and bearing of each existing parcel. Indicate area in square feet or acres.
- Improvements: Typical cross-section of the street showing proposed improvements; utilities to be installed in the street.
- Easements: Show location and type of all existing and proposed easements.
- Proposed Boundaries: Show dimensions in distance and bearing of each proposed parcel. Indicate area in square feet or acres.